

## Biotech Internship Program at Immundiagnostik, Inc.

This internship is generally offered to students pursuing science studies or those who are in pursuit of a career in the biotechnology/life science field. At Immundiagnostik, Inc. the Biotech Intern will have the opportunity to explore various roles within the Biotechnology field and outside the laboratory.

The Biotech Intern is responsible for assisting Immundiagnostik, Inc. team members with daily administrative help. Duties include preparing reports in coordination with marketing and operations departments; writing biotech articles and developing content for blog, email, video, social media, and other channels; attending video conference calls as needed; assisting in research activities; performing administrative tasks like retrieving and sorting mail; maintaining contact and product databases; preparation of both technical and market research reports for the company, and performing other tasks assigned by the manager.

*Please note that Immundiagnostik, Inc. does not have a laboratory on-site and cannot provide lab experience.*

The Biotech Intern will report to the Marketing Communications Manager.

Excellent academic credentials are required. Familiarity with Word and Excel is essential. Strong written and oral communication skills along with a positive attitude are a must.

**\*\*Students residing in Manchester preferred\*\***

Paid Internship

Part-Time, Flexible Hours

To apply, email your resume to [jdkinc@immundiagnostik.com](mailto:jdkinc@immundiagnostik.com) by Friday, March 3, 2023.